

GRACE PARK HAWTHORN CLUB

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12th October 2020

Notice of Special General Meeting

Notice is hereby given that a Special General Meeting of Grace Park Hawthorn Club Inc. will be held in the Clubhouse at 2 Hilda Crescent, Hawthorn at 4:00 pm on Sunday 13th December 2020.

Special Resolution 1

To consider and, if thought fit, to pass the following as a Special Resolution:

‘That, the Rules of Grace Park Hawthorn Club Inc. be amended in the manner set out below accompanying the Notice of Special General Meeting dated 12th October 2020.’

The following is a summary of the proposed changes to the Rules of Grace Park Hawthorn Club Inc. to be voted on by Special Resolution by members at the Annual General Meeting on 13 December 2020.

Summary of proposed changes to the Rules of Grace Park Hawthorn Club Inc.

A copy of the Rules with the proposed changes shown are available on the Club’s website at www.gphc.com.au or can be obtained from the Secretary on request.

Notification of membership proposals

At present, proposals for membership must be notified at least 7 days before being considered by the Committee. Most proposals for membership are uncontroversial and it is proposed that Rules 9 and 10 be amended to allow the Committee to consider proposals at shorter notice.

Notification of Committee decisions in relation to membership applications

At present, the Committee’s decision in relation to a membership application must be notified to the proposer. As most applications are uncontroversial, it is proposed Rule 10 allow the notification to be given to the applicant as well as or instead of the proposer.

Maintenance of membership register and other records

Common seals are now rarely used and membership and other records are now maintained in electronic form on the Club’s computer facilities rather than being physically maintained by the Secretary. Rules 11, 16, 72 are proposed to be amended so the Secretary is responsible for proper custody of the seal (if there is one) and ensuring the records are properly maintained rather than maintaining the records and the seal themselves.

Removal of transitional provisions

When the current rules were adopted in 2014, they contained a number of transitional provisions for the merger between Grace Park and The Hawthorn Club. These provisions included having two Presidents for an interim period. The provisions no longer apply and can now be removed so Rules 44, 46, 50, 52 and 58 are proposed to be amended accordingly.

Financial controls

Except for small 'over the counter' transactions, payments to and from the Club are now almost all made electronically rather than physically as was the case in the past. At present the Rules provide for the Treasurer to receive and make payments. It is proposed that Rule 48 be amended to require the Treasurer to provide proper means for receiving and making payments, rather than making and receiving them herself or himself.

At present the Rules require all payments to be authorised by 2 Committee members. Given the volume and frequency of payments, this is often impractical. It is proposed that Rules 48 and 69 be changed so that payments can be authorised either by 2 Committee members or by 1 Committee member (not the Treasurer) and a second person nominated by the Treasurer, who can be an employee.

Number of ordinary Committee members

At present, there can be up to 4 ordinary General Committee members (in addition to the President, the Vice President, the Treasurer and the Secretary). It is proposed that the number of ordinary General Committee members be increased to up to 6. Rules 51, 53 are proposed to be amended accordingly.

Registered address

Due to renumbering of Hilda Crescent, the registered address of the Club has changed from number 6 to number 2 and it is proposed to amend Rule 73 accordingly.

Communications with the Club

At present the Rules provide for communication with the Club by facsimile. As the Club no longer uses a facsimile machine, Rule 74 is proposed to be amended to delete this means of communication.

Junior Members Age

The club has amended the age for a junior member from a person under 21 years of age to a person under 25 years of age. The proposed amendment to the Rules reflects the change of a junior member as a person under 25 years of age.

Voting by proxy at Special General Meeting

- 1 A member may appoint another member as a proxy to vote on their behalf at the meeting.
- 2 A proxy form is enclosed with this notice of meeting and is also available on the Club's website.
- 3 A member appointing a proxy may give specific directions as to how the proxy is to vote on her or his behalf, otherwise the proxy may vote on behalf of the member in any matter as she or he sees fit.
- 4 A form appointing a proxy sent by post or electronically is of no effect unless it is received by the Club no later than 24 hours before the commencement of the meeting.

By order of the Committee

Tim O'Loughlin
Grace Park Hawthorn Club (GPHC)— Committee Secretary